

SUNDAY SCHOOL SUPERINTENDENT & ASSISTANT (September, 2026)

- The Superintendent is elected by the congregation for a two-year term.
- One is elected each year, serving as assistant first, and then head Superintendent.
- The Sunday School Superintendent shall dress respectfully (No casual dress please).
- The Superintendents shall be responsible for ordering all necessary materials and attending to all other matters related to the Sunday school program.
- All curriculum shall be ministry approved including elective classes.
- They shall also be responsible for opening Sunday morning devotions and should be well acquainted with the lesson aim each Sunday and be personally convinced that there are things for us to learn from the lesson.
- The superintendent shall dismiss people to their classes by 9:10 -9:15.
- Elective classes should be chosen to meet current needs.
- Parenting classes can be held every 5-7 years.
- A small Christmas gift for the children can be passed out on Christmas Sunday if desired.
- An announcement of the children's Sunday School offering project should be made once or twice a year.
- The Sunday School Superintendents are accountable to the Ministers, with the Ministers providing a "chain of communication." If any problems or concerns arise, the Superintendents may communicate and elicit help from the Ministers.
- The Ministers shall meet with the Sunday School Superintendents at the beginning of each Sunday school year to lay out responsibilities for Sunday school.
- The Superintendent shall be responsible for appointing teachers. All regular teachers shall be church members or in the membership process.
- Teachers for children's classes through youth shall have current background clearances.
- The Ministry will inform the Superintendents of newly eligible persons that are in the membership process.

Guidelines for selecting teachers:

- Sunday school teachers shall be committed, supportive, active members of the church whose lives are above reproach and are consistently following the teachings of the church covenant and constitution.
- Care should be given to use teachers who have the gifting and ability to teach.
- Sunday school teachers shall commit to teaching the recommended lesson unless they have prior approval from the Superintendents.
- If a certain Sunday does not suit a teacher, he/she shall be responsible to find an approved replacement, and shall notify the superintendents of the change.
- The two Superintendents and the newly elected Superintendent shall work together to find teachers for the new Sunday school year.